

**TOWN OF WAYLAND - TOWN CLERK'S OFFICE**  
**NOTICE OF MEETINGS OF TOWN BOARDS/COMMITTEES/COMMISSIONS**

Posted in accordance with the provisions of the Open Meeting Law

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PLEASE TYPE OR PRINT LEGIBLY

NAME OF BOARD/COMM: Policy Subcommittee (of the School Committee)  
FILED BY: Diane Marobella  
DATE OF MEETING: November 5, 2015  
TIME OF MEETING: 2:00 p.m.  
PLACE OF MEETING: Wayland Town Building – Small Conference Room

NOTE: Notices and agendas are to be posted at least 48 hours in advance of the meetings excluding Saturdays, Sundays, and legal holidays. Please keep in mind the Town Clerk's business hours of operation and make the necessary arrangements to be sure this notice is received and stamped in an adequate amount of time.

**AGENDA**

**2:00 P.M.**

1. Comments & Written Statements from the Public
2. Approval of 10/23/15 and 10/29/15 minutes
3. Review of policies/procedures:
  - KCD (Gift Policy)
  - JJE (Fundraising)
  - KJA (Relationship with Boosters)
  - Support Organization Guidelines
  - GBEB (Gifts and Solicitations)
  - DGA (Authorized Signatures)
  - JICG (Tobacco Use by Students)
  - JICH (Alcohol and Drug Use)
  - JJIF (Head Injury and Concussions in Extracurricular Athletics Activities)
  - GCRD (Tutoring for Pay)
  - JH (Student Absences and Excuses)
  - JIC (Student Discipline)
4. Follow Up Discussion on Policies/Procedures re: Responses to Anonymous Requests

5. Review/Discussion of Introduction for Policy Manual
6. Discussion of Future Agenda Items

**3:15 P.M.**

7. Adjournment

“The listing of matters are those reasonably anticipated by the Chair which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law.”